

## Orientation and Training

(Refer to pages 44 - 46 of the *Guide*)

<b>Before commencing a mentoring relationship, prospective mentors, mentees and their parents/caregivers will need training in the basic knowledge, attitudes and skills required to ensure a safe and effective relationship</b>	<b>CHECK</b>
Develop a comprehensive <b>mentor orientation and training programme</b> that will prepare mentors to confidently perform their mentoring role. Provide sufficient time for mentors to gain an adequate understanding of mentoring.	
Develop a <b>mentee orientation and training programme</b> that will prepare them to participate fully in the mentoring relationship.	
Provide <b>clear guidance to parents/caregivers</b> on their role and responsibilities in the mentoring relationship.	
Provide <b>post-match training</b> to help mentors continue to build their relationships and address specific issues that may arise.	
<b>Maintain training records</b> for all participants, i.e., mentors, mentees and parents/caregivers.	

For each task listed in the Checklist on the previous page, identify your programmes strengths and areas for improvement and the plan for achieving these.

Strengths	Improvements	Action Steps	Timeline	Input/Support Required